

## HUD Lease Renewal

- From the Resident screen go to Functions> Renew Lease.

**Resident**

First Name: DAFFY  
Middle Name:   
Last Name: DUCK  
Address: 555 MAIN ST 302  
City State: SAN FRANCISCO  
Zip: 94110

[Edit](#) [Close](#) [Help](#)

**Functions** **Data** **Reports**

- Adjust Lease End
- Quick Charge
- Connect Utilities
- Notice
- Evict
- Month To Month
- Move Out Calculator
- Renew Lease**
- Reverse Move In
- Prorate Calculator
- Move Out Estimator
- Screening

Utility Billing Move Out Estimat

**Affordable** **Lease Info** **Deposit Info** **Lease Charges** **Late Fees & Accounts** **Other Info** **Personal Info**

**50059 Data**

Cert Type	Effective Date	Contract Rent	TTP	Util Allow.	Tenant Rent	HAP	Edit
<a href="#">AR</a> <a href="#">Print</a>	05/01/2020	3,206	1,288	35	1,253	1,953	<a href="#">View</a>
<a href="#">IC</a> <a href="#">Print</a>	05/28/2019	3,206	659	54	605	2,601	<a href="#">View</a>

**Tax Credit Data**

Cert Type	Effective Date	Max Rent	Rent	Util Allow.	Tenant Rent	Subsidy	Edit
<a href="#">AR</a> <a href="#">Print</a>	05/01/2020	2,176	1,288	35	1,253	1,953	<a href="#">View</a>
<a href="#">IC</a> <a href="#">Print</a>	05/28/2019	2,176	659	54	605	2,601	<a href="#">View</a>

50059 ☒ Rent Subsidy Type: HUD Multi-Family PBRA  
Tax Credit ☒ Subsidy Provider:   
Do not apply rent charges ☒  
No Summary Receipts ☐

- Adjust lease from date if needed and press tab on your keyboard to ensure the proper Lease To date. DO NOT change the Old Rent or New Rent amounts. The Tenant Rent that populates on the HUD Model Lease will pull from the last 50059 certification completed:

**Lease Renewal**

**Tenant Information**

Code	<a href="#">t0001007</a>	Property	<a href="#">hud1</a>	Lease From	02/28/2019
Name	DAFFY DUCK	Unit	<a href="#">302</a>	Lease To	02/28/2020
Address	555 MAIN ST 302	Status	Current	Move In	02/28/2019
City	SAN FRANCISCO, CA 941...	Rent	0.00	Move Out	
		Phone (H)		Phone (W)	

**Lease Renewal**

Lease From Date: 02/29/2020

Term (# of months): 12

Lease To Date: 02/28/2021

Old Rent: 0.00 [Lease Expiration Count](#)

New Rent: 3,206.00

Increase Amount: 3,206.00

Type: \$ increase

Agent:

[Save](#) [Close](#) [Help](#)

3. Click on the top 50059 certification in your 50059 stack:

Resident Functions Data Reports



Lease renewal has been posted

First Name	DAFFY	Resident ID	t0001007
Middle Name		Property	<a href="#">hud1</a>
Last Name	DUCK	Unit	<a href="#">302</a>
Address	555 MAIN ST 302	Prospect	<a href="#">p0001612</a>
		Status	Current
City State	SAN FRANCISCO CA	Legal	
Zip	94110		

Edit

Close

Help

Affordable Lease Info Deposit Info Lease Charges Late Fees & Accounts Other Info Personal Info

50059 Data							
Cert Type	Effective Date	Contract Rent	TTP	Util Allow.	Tenant Rent	HAP	Edit
<a href="#">AR</a> <a href="#">Print</a>	05/01/2020	3,206	1,288	35	1,253	1,953	<a href="#">View</a>
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Tax Credit Data							
Cert Type	Effective Date	Max Rent	Rent	Util Allow.	Tenant Rent	Subsidy	Edit
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<a href="#">IC</a> <a href="#">Print</a>	05/28/2019	2,176	659	54	605	2,601	<a href="#">View</a>

50059	<input checked="" type="checkbox"/>	Rent Subsidy Type	HUD Multi-Family PBRA
Tax Credit	<input checked="" type="checkbox"/>	Subsidy Provider	
		Do not apply rent charges	<input checked="" type="checkbox"/>
		No Summary Receipts	<input type="checkbox"/>

4. Go to Reports>HUD Model Lease to generate new lease:

https://www.yardipca.com/?id=86 - Yardi Systems, Inc. - 50059 Certification - Internet Explorer

50059 Certification Functions Data Reports

Passed validation

**Resident Information**

Code	0001007	Property	hud1	Lease Sign	02/28/2019
Name	DAFFY DUCK	Unit	302	Lease From	02/29/2020
Address	555 MAIN ST 302	Status	Current	Lease To	02/28/2021
City-State-Zip	SAN FRANCISCO, CA 94...	Office		Move In	02/28/2019
		Home		Move Out	

Ctrl#86

Help HUD 4350.3 Family Info Link To TIC

Basic Household Income and Expenses Previous HOH Notice Dates

Reports dropdown menu:

- Logger
- 50059 Form
- 50059 Full Pack
- 50059 Model Lease
- Verify Preview
- Verify and Post
- Income Worksheet
- Rent Worksheet

## MODEL LEASE FOR SUBSIDIZED PROGRAMS

- Parties and Dwelling Unit:
 

The parties to this agreement are, HUD, referred to as the Landlord, and DAFFY DUCK, referred to as the Tenant.

The Landlord leases to the Tenant(s) unit number 302 located at, 555 MAIN ST 302, SAN FRANCISCO, CA 94110 in the project known as HUD AFFORDABLE VILLAS
- Length of Time (Term):
 

The initial term of this Agreement shall begin on May 01, 2020 and end on April 30, 2021. After the initial term ends, the Agreement will continue for successive terms of one month each unless automatically terminated as permitted by paragraph 23 of this Agreement.